

ST. MARY'S EPISCOPAL CHURCH
VESTRY MEETING MINUTES
December 21, 2016

Present: Senior Warden- Linda Drummond, Junior Warden – Dave Monroe, Treasurer- Christine Winslow, Clerk– Mattie Gustafson, Jenny Williams, Christian Myers, Trish Culver, Chris Bartlett, Chris Barker, Judy Hall, Dave Ferkinhoff, Paul Westrom, and the Rev. Jennifer Pedrick.

Absent: Michelle Freitas

Jennifer began the meeting at 6:45 p.m. with prayer.

Consent Agenda

Chris Bartlett made a motion, seconded by Dave F., that we accept the Consent Agenda, which included the Minutes for the November 16th Vestry meeting. The motion passed.

Special Vestry Meeting

A motion was made by Chris Bartlett, seconded by Dave F., that we accept the minutes of the Special Vestry meeting, held on November 30, 2016. The motion passed.

Treasurer's Report – Christine Winslow

Chris Bartlett asked if any follow-up was ever done for those behind in their pledging. Jennifer will see to it that a reminder appears in the weekly email *Minute*. Dorothy will be away for a while, but Jennifer will task the appropriate people to send out a “year-end” reminder. This reminder would be sent to folks who were more than \$100 in arrears. The money might come in after the last day of 2016, but it would still come in – a good thing!

Chris W. presented an overview of the Treasurer's Report through November 30, 2016. Linda D. commented that the Finance Commission has made a big difference in how we look at finances. It has put a lot of structure in place that positions us well for moving forward. Paul W. made a motion, seconded by Trish C., that we accept the Treasurer's Report. The motion passed.

2017 Budget Presentation

Chris W. presented a proposed budget for 2017 and went through it line by line. The Vestry discussed pledges, personnel expectations and issues, supply clergy, health insurance, pension contributions and other issues pertaining to next year's finances.

It was noted that according to the current proposed budget, no money has been allocated for a full-time Communications Staff member for the entire year.

There was a question about the amount of money allocated for music, (which currently shows a 40% increase) and what portion of that money might (or might not) be for the concerts we have been offering. Chris W. will speak with Karin L. and clarify that expenditure.

Paul W. made a motion, seconded by Linda D. that we accept the 2017 Budget as presented. The motion passed.

All congratulated Christine Winslow on a difficult job well done!

Housing Allowance

Chris W. made a motion, seconded by Linda D. that for the year 2017, for the Reverend Jennifer Pedrick, St. Mary's Episcopal Church designates \$33,800 of compensation to be clergy housing allowance in accordance with Internal Revenue Code Sec. 107.

Property Report – Dave Monroe

Trustees Meeting and Jim Farrar request

A Sara Gibbs Trustees meeting was held and the decision regarding Jim Farrar's request concerning the Old Parish House has been deferred until some questions the Trustees had have been answered.

During the course of their deliberations it was mentioned that the 3 Trustees who are not members of the Vestry are not included on the church's liability insurance. All Trustees need to be included, as they own the land. Also, it was mentioned that St. Mary's liability insurance might be too low. Chris W. and Dave M. will look into both these concerns and report back to the Vestry.

Oliphant Lane Property

We have a Purchase and Sale Agreement to sell the Oliphant Lane land by the end of November 2017. Dave M. made a motion, seconded by Christian M., that the Vestry approve the sale of the Oliphant Lane land to JAM Construction in accordance with the provisions of the P&S agreement dated 21st December, 2016 and signed by John Marshall of JAM Construction and Jennifer Pedrick, Rector of St. Mary's Church. All 12 members of the Vestry present voted in favor of this sale.

Other Property Matters

Dave M. will be getting a set of proposed plans from the landscape company involved in renovating the Bridal path. The Vestry authorized Dave M., and Jennifer P. to review and approve these plans.

Linda D. concluded the meeting at 8:15 p.m.

**Please note the new day and time of our next Vestry meeting –
Thursday, January 26th at 6:00 p.m.**

Respectfully submitted,
Mattie E. Gustafson, Clerk