

**ST. MARY'S EPISCOPAL CHURCH
VESTRY MEETING MINUTES**

January 21, 2016

Present: Senior Warden- Linda Drummond, Junior Warden- Dave Monroe, Treasurer- Christine Winslow, Clerk – Mattie Gustafson, Marshall Lundberg, Christian Myers, Chris Barker, Judy Hall, Amanda Westrom and The Reverend Jennifer Pedrick, Rector.

Absent: Anna Zambrano

The Rector led a Bible Study on Acts, Chapter 3. Jennifer suggested that it would be helpful for Vestry members to read the passage in Acts that we are going to look at in advance.

Reports – Consent Agenda

A motion was made and seconded that the minutes for the December Vestry meeting, and the January Special Vestry meeting, be approved. Motion passed.

Rector's Time

Jennifer handed out a written report that contained updates on the searches for an Assistant to the Rector and a Staff musician; upcoming dates for the Vestry to take note of, and upcoming Lenten programs. (That report is attached.)

Search process thoughts

Jennifer asked for prayers for the hiring process. We need to put into place some kind of process that allows Jennifer flexibility and the ability to act, but that also includes thoughts and a consensus from others on the Vestry and community.

Programming thoughts

Jennifer said that the language we are going to use in the future for many of our programs is "This is a ministry of St. Mary's Church, free and open to all." We are planning on continuing our partnership with Tenth Gate Yoga – and will be hosting a "sound bath" in February. These kinds of programs help to bring new people into the church, encouraging them to "taste" our spiritual richness and want to come back. Vestry consensus was that this was a good thing.

Treasurer's Report

Christine presented a written report which included: Balance sheets comparing 12/31/2015 and 12/31/2014; Income and Expense Statement for 2015 and 2014; Actual budget comparison (December) and 12 months; Restricted donations and Expenditures for 2015; proposed format for the Annual Report – Financial statement and graphs. (The Annual Report presentation still needs tweaking.)

Points of note:

The \$5000 we received from rental of the Oliphant Lane land should be deposited into the Tuck Scholarship Fund.

When anyone makes a donation to St. Mary's, anonymous or not, it needs to go through the Rector's Office, and she and Christine, our treasurer, need to know the name of the person making the donation. This is necessary for tax purposes and for accurate record keeping.

At the Vestry's February meeting, we should begin a discussion that will lead to a better understanding of St. Mary's finances and our endowment funds.

Christine has done a tremendous job as Treasurer and the Vestry congratulated her on a job very well done.

Coffee and Conversation

Scheduled for Sunday, January 24th, in the downstairs Adult Ed room. Bill Hall and Christine Winslow will be there, and Jennifer encouraged all Vestry members to attend. Jennifer will present "Our Giving Story." Attendees will be encouraged to ask questions.

Preparation for the Annual Meeting

The Annual Meeting will be held at noon, on Sunday January 31st in St. George's Chapel. We will worship at tables, have a light lunch and then begin.

The theme for this year is *Renewal*.

There is little change in the agenda from last year. Jennifer has asked 5 people to paint a quick picture of a time they've experienced renewal in their faith journey. Bev Hall and Michele Freitas will give a brief introduction to *Renewal Works*.

Anna Z. and Marshall L. have done great work in getting nominees for the 6 vacant Vestry positions. The nominees are: Dave Ferkinhoff, Jenny Williams, Chris Barker, Trish Culver, Chris Bartlett and Anna Zambrano. Mattie and Harry Gustafson have agreed to be our delegates to the Diocesan Annual Convention. We need one more delegate.

Marshall suggested that we cast a ballot for 5 Vestry names only – this will give us a way to determine which Vestry nominee will fill which slot.

It was suggested that we recognize the work and dedication of Bob and Judy Gessler, who will be leaving us in February. We will also be recognizing retiring Vestry members and Commission chairs.

Property Report

Old Parish House

The OPH has been sold to Jim Farrar of Farrar and Associates. The closing was held on January 20, 2016 and as of that date, \$99,928.00 has been wired into St. Mary's checking account. There are still attorney's fees to come out of this amount.

It is important to announce this to the entire congregation as soon as possible. Jennifer and the Vestry then discussed some talking points that could be used in the notification, that will be going out in the very next St. Mary's e-Newsletter.

Other issues

- The Rector is still having problems with the wall in the rectory dining room. Dave M. will meet with a carpenter to look at the problem.
- The new windows have been installed in Gibbs House. While installing said windows, some dry rot was discovered underneath the sills – which was repaired. This repair will result in some additional expenses.
- The contract for repair of the stained glass windows on the south side of the church has been signed. Work will begin after Easter.

The Vestry meeting concluded at 8:24 p.m. with a celebration in honor of Marshall Lundberg, who has served on a Vestry of some sort, since 1980!

Respectfully submitted,

Mattie Gustafson
Clerk