

**ST. MARY'S EPISCOPAL CHURCH**  
**VESTRY MEETING MINUTES**  
June 18, 2015

**Present:** Senior Warden- Linda Drummond, Junior Warden- Dave Monroe, Clerk- Christine Cassels, Treasurer- Chris Winslow, Judy Hall, Marshall Lundberg, Mattie Gustafson, Christian Myers, Amanda Westrom, Karen White, and Anna Zambrano

**Absent:** The Reverend Jennifer Pedrick, Rector.

Linda Drummond called the Vestry to order at 6:33 p.m.

The Vestry engaged in a Bible study from the Gospel of Mark chapter 4, versus 26-34.

***Meeting Agenda***

**Consent Agenda**

- Approval of May Vestry minutes: Karen White made a motion that the May minutes be approved, with exception of the Senior Warden's report, and Chris Winslow seconded the motion. The motion passed unanimously.
  - Discussion on the Sr. Warden's report was reviewed in the meeting. After a discussion, David Monroe made a motion that we accept the Senior Wardens report as presented Karen White seconded the motion. The motion passed unanimously.
- The Vestry special meeting minutes from June 4<sup>th</sup>, will be reviewed for approval at the July meeting.

**Treasurer's Report-Christine Winslow**

- 1) The May income and Expense statement have been reviewed for coding accuracy, and adjustments made
- 2) Building and Grounds account is slightly over budget
- 3) Utilities are over budget by \$6,500; higher utility expenses in the winter, this expense may balance out through the summer
- 4) Building Fund update-The Finance committee recommends that we collapse the balance of the building fund (approximately \$24,500) into the general fund
- 5) Chris Winslow described the Vanco-Electronic Giving Program. The Vestry is in favor of implementing the Electronic Giving program in the fall, and would like to explore using a card reader in the Thrift Store

Chris Myers moved to accept the Treasurers report as presented, and Marshall Lundberg seconded the motion. The motion passed unanimously.

## Property Report-David Monroe

- 1) Dave Monroe described the Federal Government Energy Efficiency Grant and what kind of projects we could do at St. Mary's to apply for the matching funds. The property committee will come up with a priority list of projects that qualify for the grant.

Christine Cassels moved that we approve the property report as presented and Karen White seconded the motion. The motion passed unanimously.

## Old Business

- 1) Assistant priest update-we continue to pursue candidates for this role. Linda Grentz told Paul Westrom that the pool of candidates is small, due to a limited number of seminarian's finishing school, and the need for assistant's position, along with people going directly into small parishes.
- 2) Linda Drummond reported on the Island Commons letter; Bevin received it and plans to share it with Island Commons.
- 3) Dave Monroe reported on the Old Parish Hall--Fact finding and planning
  - We should move ahead with a real estate sale plan to put the Old Parish House on the market; as an empty residential lot it may sell for \$100K
  - Sell the building very cheap—\$25K-50K for 90 days (Does Diocese have to approve our proposal to sell the building; Rev. Jennifer Pedrick to check on this question)
  - Also tighten up the quote to demolish the building-Anna Zambrano will work on this

The property commission will work on the steps above to begin finding facts on selling the property. Update on this project at the Executive committee in July.

## New Business

Karen raised the issue that Steve Downing needs to be replaced as the elected Vestry trustee for a 3-year position.

## BBQ

- Judy Hall reported on the BBQ and Concert set for Sunday July 12<sup>th</sup> at 5pm-tickets are \$25.00
- Menu by Sodexo; this week the event will be advertised in the Minute and on face book
- Gift Card Giving tree valued at \$400—buy a drawing on the tree; \$5 each or 3 tickets for \$10

- Vestry members are asked to donate Gift cards to the tree; put in offering plate of give to Anne Stone

### Vestry Communication

- Mattie Gustafson reported that email is the best way for Vestry to communicate versus a Wiki or Google site
- Anne Stone is able to assist people with email files, and respond all messaging etc.
- Additional work to decide on for example, Reports and Minutes- how do we manage them, file them, archive, and how long do documents need to be stored? What level of access is needed? We know the Vestry minutes have to be stored and maintained for the church. What files do we need for Vestry and what files need to be public for the parish? Send thoughts on this to David Monroe, Anne Stone or to Mattie Gustafson.

**Vestry Meeting Schedule Change:** We will change Vestry Meetings in July and August to Wednesday per request by Christian Myers. Confirmed dates are July 15<sup>th</sup>, and August 19<sup>th</sup>- Wednesday evenings at 6:30 p.m.

**Renewal Works (RW)**— Linda Drummond described the program and passed out a handout. She is asking the Vestry to consider the program, read the material and think about people that may be helpful in this project. Most importantly do you see this program as something that would help St. Mary's grow spiritually? Further discussion will take place at the next Vestry meeting.

**Coffee & Conversation Summer Plan**-Christine Cassels talked about last years program that started with a conversation on gifts, discipleship and what people liked and were involved in at the parish. The Vestry will have a panel discussion to start the summer program this year on July 19th. The Worship Commission and Pastoral Care Commission will split a session in July and in August David Monroe is coordinating two weeks on Planned Giving. The Vestry discussed the other three weeks, and suggested one week the Property Commission have a conversation and take people on a tour of the campus, also have a Vestry led Bible study, and have a week where Murry Edwards invites other Commission Chairs to update the parish. If additional ideas come up contact Christine Cassels and Murry Edwards.

Closing Prayer—Linda Drummond

Vestry Meeting Closed at 8:57 p.m.

**Next Vestry Meeting: Wednesday July 29, 2015 at 6:30 p.m.**

Respectfully Submitted, Christine Cassels