

**ST. MARY'S EPISCOPAL CHURCH
VESTRY MEETING MINUTES**

October 15, 2014

Present: Senior Warden- Murry Edwards, Junior Warden-Harry Gustafson, Treasurer- Chris Winslow, Clerk- Christine Cassels, Linda Drummond, Judy Hall, Christian Myers, Pat Sweeney, Marshall Lundberg, Paul Westrom, Karen White, Anna Zambrano and the Reverend Jennifer Pedrick, Rector.

Absent: Dave Munroe

Reverend Jennifer Pedrick started the meeting at 7:00 p.m. Christine Cassels shared a prayer, and Jennifer led the Vestry in a bible study on a passage from Luke. Linda Drummond read the Vestry covenant.

Consent Agenda-Includes reports from the Rector, Treasurer, Clerk, and the Senior Warden. Karen White moved to accept the consent agenda, and Marshall Lundberg made a 2nd motion to support it, all Vestry members voted in favor of the motion. Motion carries.

For next meeting: Executive Committee will work on a new Agenda process focused on what issues the Vestry needs to know about, and setting up a workable timeframe.

New Business:

Nominating Committee for 2015: A nominating Committee is needed to approach parishioners to run for open Vestry positions in 2015. Paul Westrom will be on the committee other members are needed. Positions to fill: Harry Gustafson, Junior Warden, Christian Myers, and Linda Drummond, and Paul Westrom; all positions are for 3 year terms. Let Murry Edwards know if you are going to run again within the next week. The Congregation will elect one of the new Vestry members to serve as a Sara Gibbs Trustee.

Investment Committee update: a new money manager is needed since Jim Proviance, a member of the Investment Committee will be retiring soon. The Vestry needs to look at options for fund management in the future. The investment committee will review options to invest endowment funds with an investment advisor, or through a managed fund. Vestry has fiduciary responsibilities to oversee the investment function.

Church Office Staff Update: Bill Harrison was hired last week to replace Larry Bettencourt as Sexton. We have a candidate for Parish Administrator, for 32 hours a week, and plan to make an offer by Friday 10-17-14. Linda described the job offer details and the employment benefit package.

Jennifer Pedrick made a motion to approve an employment package for a new parish administrator, Anna Zambrano 2nd the motion, and 13 vestry members voted for the motion with 1 person opposed.

Important Dates:

Thursday October 23rd: Celebration of Jennifer's New Ministry; Installation ceremony by Bishop Knisely as the 15th Rector of St. Mary's.

Sunday November 2nd, Martha Hultgren- Retirement Luncheon after 10:30 a.m. service. (October 31st is her last day)

Saturday November 8th Diocesan Convention.

Sunday November 30th Confirmation with Bishop Knisely.

Old Business:

The Old Parish House Options: Options were read from the small group that worked on a review of options for the old parish house. (Small Group: Marshall Lundberg, Anna Zambrano, and Dave Munroe)

A straw poll for another faith community to use the building was taken with no clear result.

Paul Westrom made a motion to put the Old Parish House up for sale on the Real Estate market over the next 6 months while simultaneously exploring demolition options and partnerships, Karen White 2nd the motion. Vestry voted to unanimously support the motion. Who will lead this motion—Dave Munroe will work on the Real Estate plan, to be complete by May 2015. Marshall Lundberg, Anna Zambrano, and Dave Munroe will work on research and a cost estimate for demolition of the Parish House. Murry Edwards will look into funds available through the Diocesan Capital Loan Project.

Stewardship Update: Discussion from the last meeting on the Vestry giving survey. This year the goal is to regain 20 pledge members lost from last year, and to increase pledges to \$275,000.

Christine Cassels Discernment Process: Linda Drummond made a presentation of the discernment team report, compiled by Linda Drummond and sent to Reverend Jennifer Pedrick for approval. The Discernment Committee recommends Christine Cassels to the Rector as a candidate for Deacon, to the Diocese of RI. The Vestry approved the report and recommends Christine enter an application for postulancy.

Rectory: Reverend Jennifer Pedrick has updated the list of pending repair items. Murry Edwards, Chris Meyers, and Anna Zambrano plan to meet with Jennifer on Saturday to review what is needed for repair at the Rectory.

Karen White closed the meeting in prayer.

The vestry adjourned at 9:25 PM.

Next meeting: Wednesday November 19th, 7 PM

Respectfully submitted,
Christine Cassels
Vestry Clerk

